

**Power Point Jeopardy**  
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Most successful programs are borrowed, improved and passed on for others to use. I would like to credit two people whom have started this process before me. My original power point jeopardy game was developed by R.H. Pleasants, NCSU Extension at the SRPEC training a number of years ago. I would also like to credit Barbara O'Neill, Rutgers Extension as I used a considerable number of her suggestions from her article published in the Journal of Extension, Vol. 41 no. 2. Whether you are building a game from scratch or modifying a game to meet your needs it is important to understand how it works just in case you have problems or improvements to make.

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**Starting a PPT Jeopardy Game From Scratch**

At the time of this writing I am using Power Point XP (2002) to build the game. If you are using a different version some functions may be found in different locations.

- Launch Power Point.
- Select Format, Slide layout, then a layout that will allow you to create your title slide for your presentation. (Create your title slide)
- Select Insert, New slide, Blank Layout (this will be your game board slide)
- Select View, Grid and Guides, check the boxes next to "Snap objects to grid" and "Display drawing guides on screen" then select ok.
- On the View menu select Ruler.
- Now you want to create your gridlines by dragging the vertical line to a new location while holding down the control key.
- Create vertical lines at 0, 1.25, 2.5 on the left side of the board.
- Create vertical lines at 1.25, 2.5, and 3.75 on the right side of the board.
- You will notice the board is shifted to the right of center. This will allow you to add a game board title down the left side later.
- Now create horizontal lines at 0, 1, 2, and 3 in. above and below of center.
- Right click on the grid and select background.
- Use the drop down menu to select a color for your background. (I suggest using a medium level color and dark text which will be added later, avoid reds and yellows)

- Now we want to create your game show buttons. Select Auto Shapes on the draw bar on the lower left side of your screen. If you don't see it turn on your draw bar by selecting View, Toolbars, Drawing.
- Select Auto Shapes, Basic Shapes, then the rectangle in the upper left corner.
- Next move the cross hairs to the first rectangle on your board. Click on one corner of the rectangle and drag diagonally to the opposite corner. The rectangle should snap to the size of your grid. Repeat this for all 30 of your game pieces.
- Now select the first rectangle in the first column, first row. While holding the control key select all five rectangles in the first row. With the cursor over the first row use your right mouse button to select format auto shape. Change the Fill color for your first row by selecting a different color. This row will be your Category Titles.
- Now select the first rectangle in the second row. Type 100. Then highlight the number and change the font to Arial bold 36 pt. You will also want to select format center alignment. Repeat this procedure for each rectangle on the row. Fill in the remaining rows with their respective values 200 through 500.
- If you know your categories you may add them now to the first row.
- Now add your final jeopardy button to the lower left side of your screen by selecting auto shape, basic shapes, and the rectangle in the upper left (same as you did for the board pieces). Type Final Jeopardy on the rectangle.

Now you are ready to build your answer slides.

- Choose Insert, New Slide.
- Select Format, Slide Layout, then choose the layout with a title bar at the top and a single picture box on bottom.
- Right click on the body of this slide and select Background. Choose the same background color as you used for the other slides.
- On the title bar type "And the answer is..."
- Adjust the picture size on the bottom (by dragging one of the bottom corners up diagonally) to allow for room for the questions on the bottom.
- Using the text box tool from the Draw bar to create a text box at the bottom of the page for the question.
- Finally select Auto Shapes from the Draw tool bar, Action Buttons, then the second box from the left with the image of a house on it.
- Draw this box below and left of the game board. The box will then prompt you for a hyperlink. Link to Slides, then choose slide 2.
- Right click on the box you just made and select Format auto shape.
- Change the Fill color to white.

[Animation Sequence]

- Now select Slide Show from the Top menu bar then Custom Animation.
- Select the picture box on the center of the slide then choose Add Effects, Entrance, Box. You will notice a number 1 appear on the left side of the picture box. This number will represent the order items are placed onto the slide each time the mouse is clicked.

- Next select the question text box on the bottom of the page and repeat the above animation sequence. You will see a number 2 appear on the left side of this text box.
- Finally select the box with the house on it and repeat the same animation sequence.
- Repeat this process for all of your answer slides.

### Creating Daily Double Slides and Final Jeopardy Slide

- Click Insert, New Slide, Blank Format. Now Select the Word Art icon from the Draw Bar at the bottom of the page (the Big Blue A). Type Double Jeopardy on your blank slide. Stretch the text box until it reaches the desired size and then drag box to center of slide. Select the Daily Double text and select Slide Show, Custom Animation, Entrance, scroll to bottom of choices to Exciting then choose swivel. On the start drop down box choose After Previous.
- Now choose Insert, Duplicate Slide.
- Do this one more time. On one of the three Double Jeopardy slides select the Double Jeopardy text and rewrite to show Final Jeopardy.
- On the slide view bar on the left side drag and drop each of these slides to their respective places in the slide show. They should be placed before the slides that you want to make the double jeopardy and final jeopardy.
- Next you need to go back to your game board (slide 2) and select the text on the game piece you want to make the double jeopardy. Now right click on the selected text and choose edit hyperlink. Hyperlink to the slide with the Double Jeopardy text. Do this same thing for the other double jeopardy slide and Final jeopardy slides.

Don't forget to save your program.

You now have a functional game. You will need to go back and insert pictures and text to create your customized shows.

### Filling in a Jeopardy Template

- This can be tricky. You have to make sure you are filling in the slides in the correct order. If you are using the template the slides will be in order according to Category 1, 100 through 500 (slides 3-8), then Category 2, 100 through 500, etc. If these get out of order the hyperlinks from the game board slide will not work properly.
- You can copy and paste in images or text from anywhere onto the answer block. Be sure to check it for hyperlinks if you took it from the web or it could cause you problems. Check the picture by right clicking on it and selecting hyperlink. If it is hyperlinked you will see it in the search bar.
- Fill in your question box with the correct "answer".
- Repeat for all of the slides. Try to put the easiest questions on the low value slides and hardest on high value slides.
- Save you file and you are ready to play.

## Using the Game

I have used the game with audiences as large as 200 people by splitting the room into quarters and have them select a spokesperson for their group. Bring those four people to the front of the room. I give these four people 3 passes each (Ask Your Group) so they may engage their group on the questions for which they are unsure. Follow the rules of the Jeopardy games show. The great thing about this style of delivery is experienced and novice participants alike can be engaged in the learning process.

- Start the power point as normal in the “View Show” mode.
- Hit the page down key to bring up the game board.
- Set the game rules before starting. People really get into the game and can become excited or angry if things do not go their way. I always ask for a volunteer to be my scorekeeper and the judge. The judge can settle disputes as to whose hand was raised first.
- Announce what the winning prize may be. Prizes are important. Wrapped candy usually works but don't use “Dum Dum” suckers or they may get the wrong idea.
- Divide the room into 4 groups and ask for each group to send a representative to the front of the room.
- Give each representative the 3 ask your team pieces and explain they can use them to consult with their group if they get stuck.
- Explain that there are two double jeopardy questions on which only the team that lands on it can answer.
- Explain there will be a final jeopardy question that they will wager their money on at the end. The team with the most money at the end wins.
- I usually suggest that the teams be ready to pick a second representative that will replace their first person midway through the game. This usually helps when you have a “runaway game” to help balance the scores out. It is not much fun when one team really has a lead.
- I usually let group 1 start by picking a category and dollar amount.
- You remind the representatives that as soon as the answer is shown on the screen the first hand up gets to answer the question.
- Remind them all answers are to be said in the form of a question.
- Read the answer slide to them. The judge recognizes the first hand.
- If the team answers correctly the judge adds the points to their respective score. If the answer is wrong the judge removes the amount from their score.
- If the first team answers incorrectly then the next team with their hand up gets to answer the question and so on.
- After the correct answer is given left click the answer slide and the correct “answer” appears.
- Left click the slide again and the Home icon appears on the lower left.
- **IMPORTANT!!** Left click on the Home icon to return to the game board. If you accidentally click on the slide it will advance to the next one in sequence not

returning you to the game board. If this happens immediately cover the projector lens until you can recover by hitting the escape key.

- The winning team gets to pick the next category and dollar value. If no one gets the right answer the originating team gets to pick again.
- You will have to remember your correct answers so you can decide before showing the “answer” on screen. If there is a question about the correctness of the answer whisper your intention to the judge and let them make the call.
- If a team wants to use their pass ask them to hand it to the judge.
- After all answer slides are used. Click on the Final Jeopardy box and the topic flies onto the screen.
- Ask each group to decide on a wager and have them write it on a piece of paper with their team name. This paper is handed to the judge.
- Next tell them you will show the final answer and they will have 60 seconds to consult their group. They are to write their answer down on a second piece of paper with their group name.
- The judge reads each groups wager and answer and records the scores.
- Don’t forget to thank everyone for playing and to award the prizes.

### Team Passes

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